

Electronic Information Resource Agreement

Please read this document carefully. It is an agreement between you and the Bay of Plenty Polytechnic. Your signature on the enrolment declaration indicates that you agree to abide by the conditions and guidelines outlined here.

Bay of Plenty Polytechnic has over 300 computers available for student use. Depending on your course requirements you may be provided with access to specialist software packages, printing, the Internet and/or e-mail. It is your responsibility to use the resources within the guidelines set out below.

Technical Support

The Information Systems Services Team aim to provide a service to all users so that their computing problems and requirements are dealt with in a friendly and efficient manner. To help us help you, we ask that any misuse of the system or any faults be reported to the Information Systems Services Helpdesk. We can be contacted by visiting the Information Systems Helpdesk offices at the Bongard Centre or in C Block, Windermere or by phoning ext 6615.

Terms and Conditions of this Agreement

These policies shall apply to all Bay of Plenty Polytechnic students who use electronic information resources provided by Bay of Plenty Polytechnic, including but not limited to computer systems and access to the Internet, Polytechnic Intranet and e-mail.

Personal Responsibility

I accept personal responsibility for reporting misuse of systems to the Information Systems Helpdesk.

Acceptable Use Guidelines

I will not allow any other person to use my log on account.

I will not gain or attempt to gain unauthorised access to systems, or attempt to exceed my authorised access.

I will not in any way obtain, copy, modify or erase any information to which I am not entitled.

I will not remove, tamper or otherwise interfere with the hardware configuration or physical components of a computer system.

I will not obtain or attempt to obtain information of an objectionable nature (as set out in Films, Videos and Publications Act 1994 and the Films, Videos and Publications Classifications Amendment Act 1997).

I will abide by all copyright regulations.

I will not make, hold or modify copies of any software provided by the Polytechnic, without the prior consent of the Information Systems Team. This includes but is not limited to system configuration files.

I will not install or in any way introduce any software to the systems without the prior consent of the Information Systems Team.

All diskettes used other than solely at the Polytechnic should be scanned for viruses prior to being read or used in any computer at the Polytechnic, with any unusual results reported to the Information Systems Helpdesk.

I will not leave my computer unattended while logged on.

I will not purposely engage in activity with the intent to: harass other users; degrade the performance of systems; deprive another user access to resources; obtain extra resources beyond those allocated or circumvent Polytechnic security measures.

I will not drink or eat in the computer rooms.

If at any time I am asked by a Polytechnic staff member to leave the room, I will do so immediately.

I understand that any data in my home directory on H: drive is completely my responsibility.

I will present my Student ID Card when requested by a Polytechnic Staff member.

I will only use electronic information resources in support of education and study, and not for commercial or recreational purposes.

I fully understand that I am not to play games on any Polytechnic computers, unless organised or authorised by a staff member to do so.

Bay of Plenty Polytechnic is taking all measures to maintain the security of its computer network within its campus sites. To achieve this goal, any personal computers, laptops or any other computing devices are not permitted to connect to the Polytechnic network.

Privileges

I understand that the use of the electronic information resources is a privilege, not a right, and may be revoked, suspended or closed at any time.

Privacy

I understand that all electronic information stored on Polytechnic equipment is the property of the Bay of Plenty Polytechnic and as such can and will be monitored and or logged.

I understand that any files that contravene this agreement may be removed.

Services

I understand that the Bay of Plenty Polytechnic is not to be held responsible for any service interruptions, changes, or consequences arising therefrom, even if these arise from circumstances under the control of the Bay of Plenty Polytechnic.

The Polytechnic is not responsible for, nor does it guarantee any downloaded material.

I understand that the Bay of Plenty Polytechnic reserves the right to establish such rules and regulations as may be necessary for the efficient operation of the electronic information systems.

Consequences

I have read, understand, and agree to abide by all of the provisions of the Electronic Information Resource Agreement.

I understand that if I do not comply with this agreement it may result in suspension or termination of access privileges and/or appropriate disciplinary action and that as a user I shall be required to reimburse Bay of Plenty Polytechnic for any legal or other expenses incurred by Bay of Plenty Polytechnic as a direct or indirect result of any such breach.

I release the Bay of Plenty Polytechnic, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from the use of, or inability to use, the Polytechnic system, including, but not limited to claims that may arise from unauthorised use of the system to purchase products or services.