

2011

# Te Timatanga - Certificate in Tertiary Study Level 2



Full-time



# YOUR Career Pathway

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Te Timatanga - Certificate  
in Tertiary Study  
Level 2

## Further Study

- Certificate
- National Certificate
- Diploma
- Degree

## Career Opportunities

This programme provides an introduction to further education which can then lead to a career in the area of your choice. Some examples include:

- Social services, community work
- Healthcare
- Business administration
- Business management
- Hospitality
- Tourism and travel
- Animal care
- Marine and environmental studies
- Maritime and seafood
- Horticulture
- Early childhood education
- Graphic design
- Beauty and hairdressing
- Teaching
- Sport and recreation

# TE TIMATANGA - CERTIFICATE IN TERTIARY STUDY LEVEL 2



This programme is aimed specifically at people who have not studied for some time or do not meet the entry criteria for higher level study. It will give you the confidence, knowledge and skills to pursue the certificate, national certificate, diploma or degree of your choice.

It's designed to help you get going... to explore what you're capable of and to help point you in the right direction.

You'll develop the study skills required to succeed at tertiary level and celebrate diversity in others. You will be able to research options so that you can choose the future pathway that is right for you.

## Content

A variety of teaching methods will be used throughout the programme to cater for students' different learning styles. These will include a balance of practical and theoretical classes, field trips, physical and team building activities and noho marae.

### Tools for Academic Study

You will develop skills and strategies to be able to participate in further tertiary study.

- Write clearly
- Think critically
- Learn library and research skills
- Do basic maths
- Give oral presentations
- Write essays
- Read confidently

### Personal Development

You will reflect on your own beliefs and values, and celebrate diversity in others. You will gain insight into Te Ao Māori through whakapapa and Te Whare Tapa Wha.

You will have the opportunity to achieve a Comprehensive First Aid Certificate to give you with the confidence to act appropriately in a medical emergency or accident. This is a necessary part of many tertiary qualifications.

### Future Pathways

You will be able to explore various options for tertiary education. We will teach you how to create a CV and gain interview skills to allow you to promote yourself positively.

### Information Technology for Tertiary Study

Having good computer skills is increasingly necessary for the world we live in.

You will be given the necessary information and learn computing technology skills to further support your tertiary study. This includes keyboarding and word processing skills, and how to create and use spreadsheets and computer-based presentations.

## Assessment

Assessment methods include oral presentation, participation, research, tests and written work.

## Qualifications Gained

Upon successful completion of the programme you will receive:

- Te Timatanga - Certificate in Tertiary Studies Level 2
- Comprehensive First Aid Certificate

## Entry Criteria

People of any age and ability are encouraged to apply, especially those who have been away from formal study for some time.

## English Language Requirements

If you are an overseas student or a new resident and English is not your first language, please note that study at tertiary level requires both written and oral participation. You may be required to have an IELTS score of 5.5 or a TOEFL score of 500.

## Dates/Times/Duration

The programme is 17 weeks with classes scheduled Monday to Thursday between 9.00am and 3.00pm. You will also be required to undertake self-directed study beyond scheduled class time.

### *First Programme*

Commences 14 February and ends 24 June.

In addition to the 17 weeks tuition, there will be a two week holiday/study break to coincide with the school holidays:

- 18 to 29 April

### *Second Programme*

Commences 11 July and ends 18 November.

In addition to the 17 weeks tuition, there will be a two week holiday/study break to coincide with the school holidays:

- 10 to 21 October

## Application Procedure

We are taking applications now and will continue to hold information meetings and offer places if they are available, however we will give priority to applications received by:

- 29 October 2010 for the February programme
- 11 June 2011 for the July programme

We welcome applications from all interested parties.

Applications are available from the Information Centre or on our website [www.boppoly.ac.nz](http://www.boppoly.ac.nz)

## Venue

Windermere Campus, Windermere Drive, Tauranga.

## Class Sizes

With our small classes and personalised tuition, you will get more time with friendly tutors who work to attend to your individual needs.

## BayLearn

BayLearn is the Polytechnic's online learning management tool. Depending on your programme, your tutor may provide course handouts and resources on BayLearn giving you flexible access either from campus or at home.

## Fees

\$2,004.00 (indicative fee)

The full fee is to be paid at least seven days prior to programme commencement.

The standard published fee is applicable for New Zealand citizens and permanent residents only. An international fee is payable for non New Zealand citizens/permanent residents.



## Financial Assistance

### Student Loans and Allowances

These full-time programmes are approved for the payment of Student Allowances and Student Loans (including the living costs portion).

Apply for your loan and allowance online at [www.studylink.govt.nz](http://www.studylink.govt.nz) or phone StudyLink on 0800 88 99 00. **Apply early to help avoid payment delays!**

### Scholarships & Awards

A listing of Bay of Plenty Polytechnic specific scholarships and awards, and application forms, are available on our website [www.boppoly.ac.nz](http://www.boppoly.ac.nz) (under Scholarships) and from the Information Centre. Information about nationally available scholarships can be found on [www.careers.govt.nz/scholarships](http://www.careers.govt.nz/scholarships) or [www.fis.org.nz](http://www.fis.org.nz)

The following scholarships are available to New Zealand citizens and permanent residents studying with Bay of Plenty Polytechnic.

#### **Bay of Plenty Polytechnic Study Award**

*(50 of \$500 for part-time study; 25 of \$1,000 for full-time study)*

Available to those who are resident within the Bay of Plenty district coastal strip from Waihi to Te Kaha. You must be 18 years of age or older, however, priority will be given to the 18-24 age group.

Applications close January and July of the year of study.

#### **Team BoP Polytechnic High Performance Academy Sports Scholarships**

*(10 programme fees for two years plus other benefits)*

Available to those enrolled in any programme and who are excelling in sport at a regional or national level.

Applications close in October of the year prior to study.

#### **Community Organisation Study Award**

*(four of \$500 towards programme fees)*

Available to students aged 18 years or older who are working full or part-time in a not-for-profit organisation.

Applications close in January prior to programme commencement.

## Auahi Kore – Smokefree

We are proud to show leadership and commitment to a Smokefree New Zealand. As a result, smoking is not permitted on campus.

# GRADUATE PROFILES



## Hohepa Hare (Heps) Goebel

*Graduate – 2009 Te Timatanga - Certificate in Tertiary Study Level 2*

*Current study – Aka Rakai Toi - Diploma in Art Level 6*



Adrift at secondary school, Hohepa dropped out and had numerous different jobs for 18 months. Always keen on art, he decided he'd had enough of an idle life and started to think seriously about tertiary study.

Aware that he didn't have enough NCEA credits to get into a tertiary art programme, and apprehensive about his study skills, he enrolled into Bay of Plenty Polytechnic's Certificate in Tertiary Studies.

"I was still undecided about what I wanted to do," said Heps. "I enrolled into the Cert in Tertiary Studies because I knew that it would help me in whatever further study I chose."

Heps has been living in Tauranga since he was seven and enjoys the Bay lifestyle. "I grew up and

know my way around here," he said. "I've never thought about studying somewhere else. The location is way too convenient!"

The Certificate in Tertiary Studies is a six month bridging course giving students skills and knowledge they need to succeed at tertiary level.

"I was thinking about doing the Diploma in Art but it only has one intake at the beginning of each year. I didn't want to waste any more time so I started the bridging programme half way through the year with a view to enrolling into the Polytech's Diploma in Art immediately after I finished."

"I've learned a lot of good basic tertiary skills and it really boosted my confidence. Most of the time is spent on hands-on, practical assignments and it makes your productivity increase when you are in an environment with people that have the same interests. Essay writing and APA referencing were of great value. The tutors were all really good. They were very helpful and friendly and tried to anticipate the different learning needs of the different people."

"The programme is perfect for people that maybe have some doubts about what to choose but know they want to pursue a career that involves tertiary study. The things you learn apply to every course. If you want to study but need some extra skills, this is good preparation."

Since graduating, 20 year old Heps has enrolled into the Polytechnic's Aka Rakai Toi - Diploma in Art programme.

"I've been drawing some tattoos and eventually I'd like to do this full-time. I would like to go to Japan and learn their style of tattooing - scoring an apprenticeship would be awesome."



## Arden Carter

*Graduate - 2008 Te Timatanga - Certificate in Tertiary Study Level 2*

*Current study - UOW Bachelor of Teaching (Primary), Tauranga*



Bay of Plenty students are in for a treat when Arden Carter hits the classrooms in the coming years. In two years he'll graduate with a Bachelor of Teaching (Primary) after a life-long dream to become a teacher.

This determined young lad is glad he took a gap year after completing seventh form at Tauranga Boys' College, but after working for over a year as a Storeman he was bored and ready for action.

"I've always wanted to be a teacher but wanted a break after 7th form. When I knew I was ready to get started I applied for teacher training, however, I needed a few extra English credits.

It was recommended by the University that I enrol in Bay of Plenty Polytechnic's Tertiary Study programme. Looking back, I'm definitely glad I did that first before jumping straight into degree study. It has made Uni so much easier!"

Arden believes the biggest advantage in doing the programme was learning about APA referencing. He says heaps of his fellow university students ask him for help with it because he is considered an expert. He also found the Certificate in Preparation for Tertiary Studies helped him with his essay writing and interacting with a diverse group of people.

After completing the certificate, Arden was thrilled to gain entry into the teaching degree.

"It felt awesome to be accepted. Starting the teaching degree is the best thing I've ever done. There is such huge satisfaction seeing kids faces light up when they learn something and knowing that you are the one that taught them something. I'm hanging out to get started in my own classroom."

Tauranga born and bred, 20 year old Arden has already got his sights set on a few schools in the Bay that he'd love to work at. He believes Tauranga is the place to be and has no desire to move away from his home city.

"For me, it's the best choice to stay. Tauranga is the best place to live. I might do a bit of an OE in Japan in a few years and teach English, but I definitely want to settle here and teach - preferably at intermediate level."

## Bay of Plenty Polytechnic

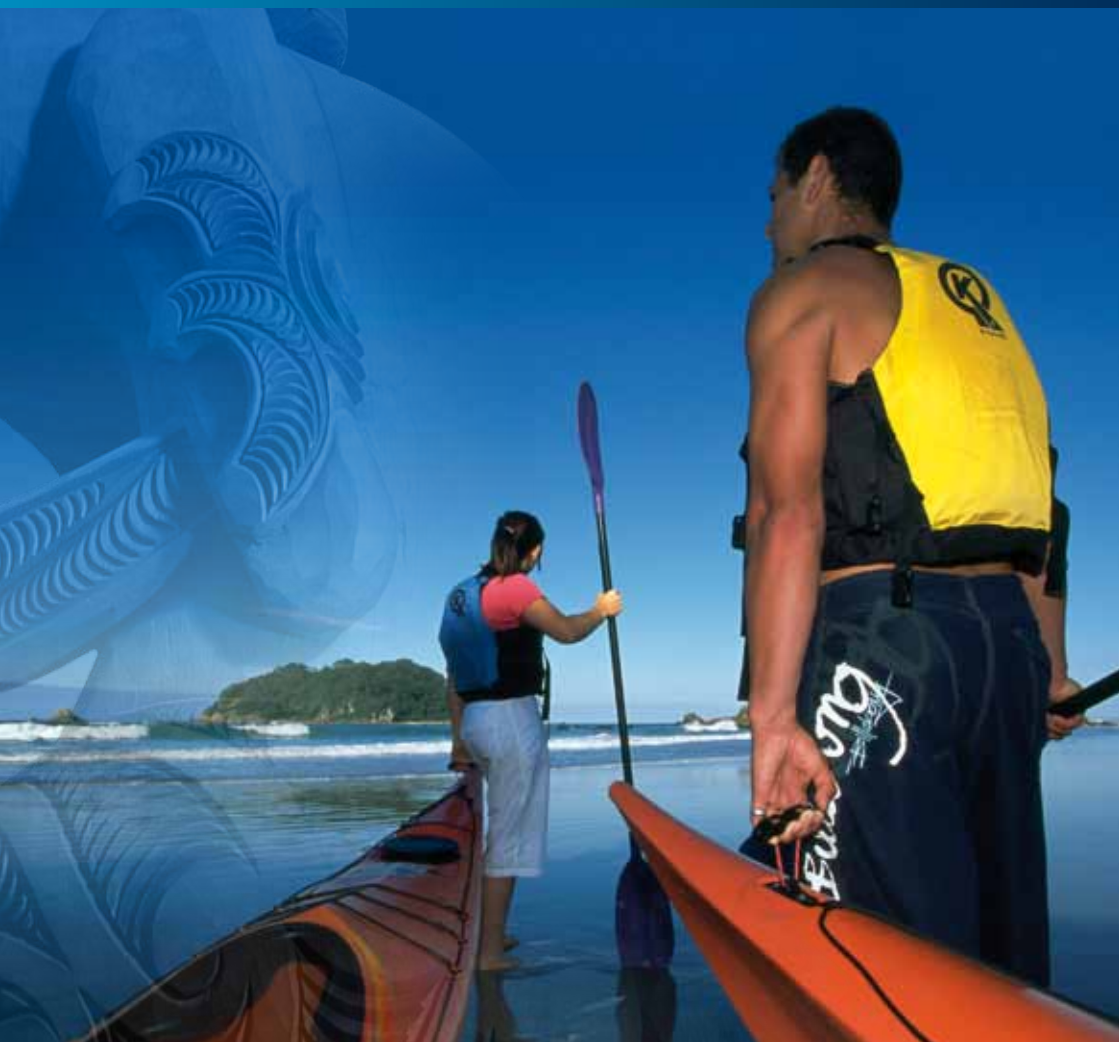
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Every effort was made to ensure the information contained in this brochure was correct at the time of printing. However development of our programmes is ongoing and changes may occur subject to Academic Board approval. Published days and times are indicative only and may be changed due to timetabling requirements. Bay of Plenty Polytechnic reserves the right to cancel or postpone any course due to insufficient numbers or circumstances beyond its control. In this instance fees will be refunded in full. Bay of Plenty Polytechnic agrees to observe and is bound by the Code of Practice for the Pastoral Care of International Students published by the Minister of Education. Copies of the Code are available on request from us or from the New Zealand Ministry of Education website at <http://www.minedu.govt.nz>.